

20 October 2023

Our Ref Licensing and Regulation Committee 30
October 2023
Contact. Committee Services
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To: Members of the Committee: Tom Tyson (Chair), Daniel Allen (Vice Chair), Ian Albert, David Barnard, Elizabeth Dennis, Gerald Morris, Raj Bhakar, Ruth Brown, Nigel Mason, Michael Muir, Lisa Nash, Michael Weeks and Alistair Willoughby.

NOTICE IS HEREBY GIVEN OF A

MEETING OF THE LICENSING AND REGULATION COMMITTEE

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON
ROAD, LETCHWORTH**

On

MONDAY, 30TH OCTOBER, 2023 AT 7.30 PM

Yours sincerely,

Jeanette Thompson
Service Director – Legal and Community

****MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION ON YOUR TABLET BEFORE ATTENDING THE MEETING****

Agenda Part I

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 7 FEBRUARY 2023 To take as read and approve as a true record the minutes of the meeting of the Committee held on the 7 February 2023.	(Pages 3 - 8)
3. CHAIR'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect to any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or a Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
4. NOTIFICATION OF OTHER BUSINESS Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chair will decide whether any item(s) raised will be considered.	
5. PUBLIC PARTICIPATION To receive petitions, comments, and questions from the public.	
6. ANNUAL LICENSING REPORT 2022-2023 To provide the Committee with a summary of licensing activity during the reporting year.	(Pages 9 - 36)
7. THE ROLE OF THE LICENSING AND REGULATION COMMITTEE To discuss the future role of the Committee having considered the Annual Report.	(Pages 37 - 40)